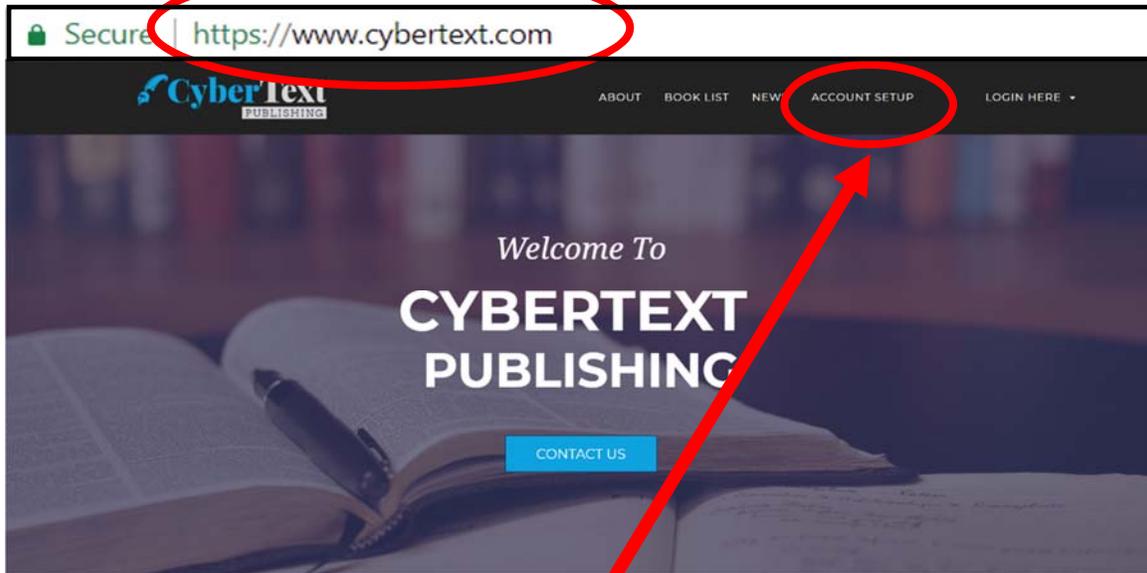


**ABCs Managerial Book and
Building Blocks of Accounting – A Managerial Perspective**
As of 1/01/2018

A. Log on to <https://Cybertext.com>



B. Select Account Setup

C. Fill in Billing Information – ENTER YOUR INFORMATION

D. No Hard Copy

Fill out the form below to set up your CyberText account. You must have your own account set up with us to obtain credit for each chapter's on-line self-test quiz. Sharing of accounts is prohibited.

C.

PERSONAL INFORMATION	
Your first name: <input type="text" value="Your first name"/>	Your last name: <input type="text" value="Your last name"/>
Your email address: (e.g. johndoe@hotmail.com) <small>Email is available</small> <input type="text" value="Your email address"/>	Confirm email address: <input type="text" value="Your email address"/>
Billing address (associated with credit card you will use): <input type="text" value="Your address"/>	Country: <input type="text" value="Your country"/>
State: <input type="text" value="Your state"/>	City: <input type="text" value="Your city"/>
Zip/Postal Code: <input type="text" value="Your zip code"/>	Student ID: <input type="text" value="Your student ID Not your Social Security number"/>
IMPORTANT: Enter your university assigned student ID number below. DO NOT ENTER YOUR SOCIAL SECURITY NUMBER. Your student ID number is needed so that your instructor can match your CyberText project grade to his/her university gradebook. The billing address you enter below MUST match the address that appears on your credit card statement. An e-mail address is needed in order for you to receive electronic confirmation of your transaction.	

D

HARD COPY	
For an extra charge, we offer hard copies only for the following two products: Accounting Information Systems: A Database Approach (\$87.50 extra) and Advanced Systems Analysis and Design (\$52.50 extra). The hard copy will be shipped via US Postal Service Priority Mail.	
Hard copy desired? <input checked="" type="radio"/> No <input type="radio"/> Yes (complete shipping address information)	<input type="checkbox"/> Shipping address is same as billing address
Shipping address (we cannot ship to a PO box): <input type="text"/>	City: <input type="text"/>
State: <input type="text" value="--Select State--"/>	Zip/Postal Code: <input type="text"/>
IMPORTANT: The billing address you enter below MUST match the address that appears on your credit card statement. An e-mail address is needed in order for you to receive electronic confirmation of your transaction.	

- E. Select School, Instructor, Course, Section and Term**
- F. Submit Form**

E.



Select your School, Instructor, Course, Section and Term

F.

SUBMIT FORM RESET FORM

G. Input Confirmation
H. Method of Payment

G.

INPUT CONFIRMATION

Friedman Mark, it is very important that you verify the information you entered. Note that the book is based on the university and instructor you selected, so please ensure that you have selected the correct university and instructor/section. Please also ensure that your name and student ID number are correct.
If there are any errors, please click on the "Back" button on your browser to correct the information and resubmit the form. If all information is correct, select your payment mode and click on the "Submit Form" button.

Your first name:	Your data
Your last name:	
Your email address:	
Billing address:	
Getting hard copy?	
Student ID:	
School:	
Instructor:	
Section (semester):	
Book:	
Amount:	

SELECT YOUR METHOD OF PAYMENT:
 Credit Card (Debit Cards ) Personal Check Token

H.

SUBMIT FORM

IF PAYING WITH A CREDIT CARD

- I. **Accept Terms**
- J. **Complete and Submit Information (You may modify if you are using another person's credit card, make sure the address is the billing address of the credit card).**
- K. **Process Payment**

TERMS AND CONDITIONS

The electronic textbook/product at the CyberText Publishing website can only be accessed by providing a valid user name and password. Your user account is for your use only and is valid for a period of six (6) months only. Sharing the account with other students or users is expressly prohibited and is a direct violation of this agreement. You may print out chapters from the book as necessary for your personal use. Beyond such printing, any other duplication of the materials at the CyberText Publishing website is strictly prohibited and will be subject to legal action under copyright laws. You consent to logging of your access activity at the CyberText website and to the provision of access reports to your instructor. CyberText Publishing reserves the right to terminate your account before six months in the event of a violation of this agreement.

I accept the above terms and conditions.

BILLING INFORMATION

Notes (please read): If the credit card is not in your name (e.g., if it is your parent's credit card), change the name below but do not go back to the first screen to put your parent's name there! For your protection and ours, the address below is verified when the transaction is processed, so please be sure to enter the correct billing address. If the address does not match what is on file with your credit card company, the transaction will not be processed.

First name on card: Your data

Last name on card: Your data

Billing address: Your data

City: Your data

State: Your data

Zip/postal code: Your data

Country: Your data

Credit card number: Your data

Expiration (MMYY): Your data

Card ID: Your data

Amount to be charged: Your data

Book: Your data

PROCESS PAYMENT

I.

J.

K.

IF PAYING WITH A TOKEN

- I. Read Terms
- J. Enter Token
- K. Process Payment

TOKEN PAYMENT

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I.

Please enter the token number (in upper case) in the field below and click on the 'Submit' button to accept the above terms.

J.

Token number (in upper case):

K.

SUBMIT

IF PAYING WITH A CHECK
NOTE: YOU WILL BE ABLE TO DOWNLOAD THE PROJECT BUT YOU CANNOT HAVE YOUR PROJECT GRADED UNTIL AFTER THE CHECK CLEARS.. 2 WEEKS.

- I. Read Terms**
- J. Complete and Submit Information (You may modify if you are using another person's credit card, make sure the address is the billing address of the credit card).**
- K. Process Payment**

CHECK PAYMENT

I. *The electronic textbook/product at the CyberText Publishing Web Site can only be accessed by providing a valid user name and password. Your user account is for **your** use only and is valid for a period of six months. Sharing the account with other students or users is expressly prohibited and is a direct violation of this agreement. You may print out chapters from the book as necessary for your personal use. Beyond such printing, any other duplication of the materials at the CyberText Publishing Web Site is strictly prohibited and will be subject to legal action under copyright laws. You consent to logging of your access activity at the CyberText Web Site and to the provision of access reports to your instructor. Your account will be valid for a period of **six (6) months only**. CyberText Publishing reserves the right to terminate your account before six months in the event of a violation of this agreement.*

Please enter the code word in the field below and click on the 'Submit' button to accept the above terms. (Your instructor should have given you the code word on the first day of class).

Code word (in lower case):

J.

K.

- L. Account Information
- M. Return to Home Page

L.

ACCOUNT INFORMATION

Thank you very much for your payment ! You may now access at our web site, using the following user name and password:

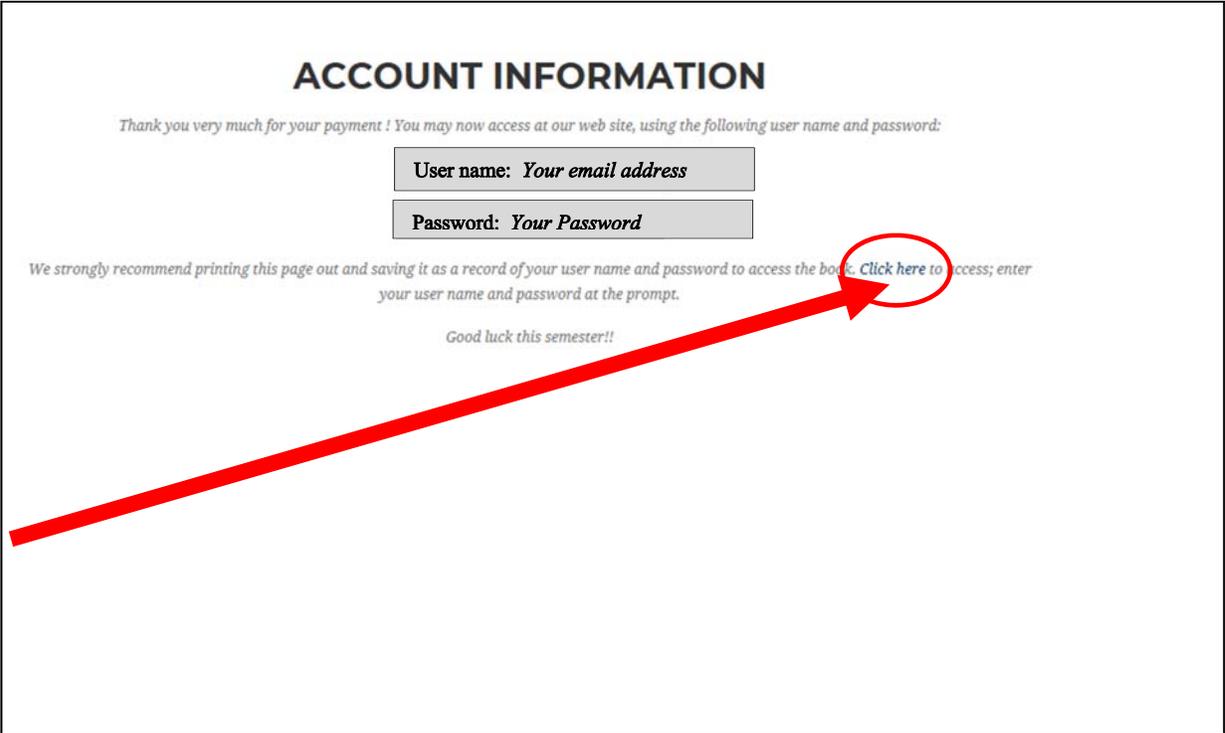
User name: *Your email address*

Password: *Your Password*

We strongly recommend printing this page out and saving it as a record of your user name and password to access the book. [Click here](#) to access; enter your user name and password at the prompt.

Good luck this semester!!

M.



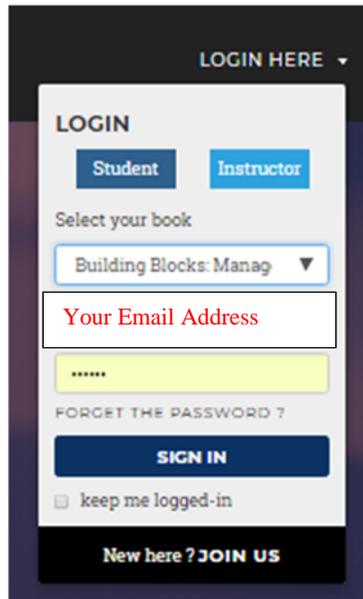
- N. Select Login
- O. Log on to **https://Cybertext.com**



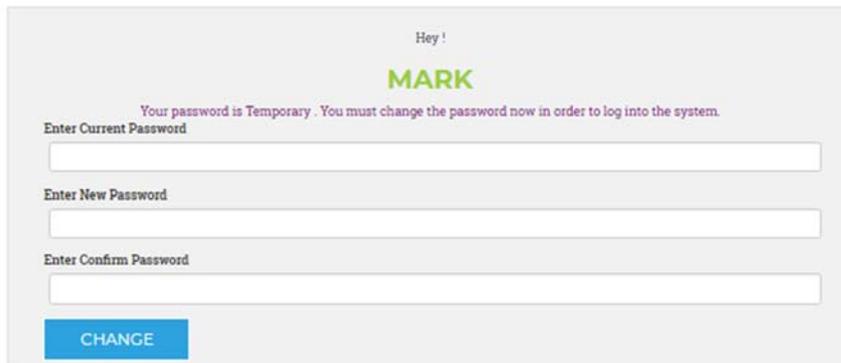
N.

O.

- Select your Book
- Enter your Email
- Enter your Password



The first time you have to change your password



O2. Download the PDF file

MANAGERIAL ACCOUNTING FOR THE 21ST CENTURY

Friedman and Werner

CHAPTERS

Chapter 1
Management Accounting: Its Environment and Future

Chapter 2
Classifying Costs

Chapter 3
Determining Costs of Products

Chapter 4
Cost Allocation and Activity Based Costing

Chapter 5
Making Decisions Using Relevant Information

Chapter 6
Business Decisions Using Cost Behavior

Chapter 7
Making Decisions Using Relevant Information

Chapter 8
The Capital Budget: Evaluating Capital Expenditures

Chapter 9
The Operating Budget

Chapter 10
Standard Costing

Tips on Using This Text
Feedback Form

 Chapter1
[PDF](#)

 Chapter2
[PDF](#)

 Chapter3
[PDF](#)

 Chapter4
[PDF](#)

 Chapter5
[PDF](#)

 Chapter6
[PDF](#)

 Chapter7
[PDF](#)

 Chapter8
[PDF](#)

Building Blocks of Accounting – A Managerial Perspective

Repeat steps N and O

- N. Select Login
- O. Log on to **https://Cybertext.com**

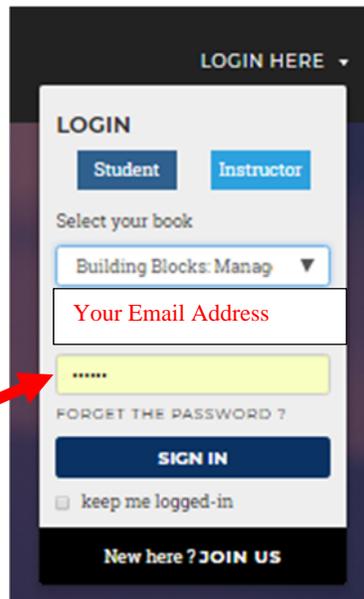
N.



O.

- Select your Book
- Enter your Email
- Enter your Password

Use the original password given to you by the system when you signed up (LLLL@###)



The first time you have to change your password. **THE CURRENT PASSWORD** was given to you by the system when you signed up (LLLL@###).

Hey!

MARK

Your password is Temporary. You must change the password now in order to log into the system.

Enter Current Password

Enter New Password

Enter Confirm Password

CHANGE

P. Select Version and Make Excel File

BOOK INDEX

Building Blocks Of Accounting: A Managerial Perspective

Friedman

Mark Friedman (Your Instructor)

Select the Excel version and then click on the button below to make your Excel file for the Financial Accounting Excel Practice Set. Please be patient, as the process of making the Excel file can take 10 to 20 seconds.

P.

Version:

MAKE EXCEL FILE

Select Desired Version
Make (xls) File
Make (.xlsx) File

Note: On the next screen you will be able to download your Excel file. You can then open it using Microsoft Excel to work on the Financial Accounting Excel practice set.

Click on the button below to upload your 'Building Blocks of Accounting: A Financial Perspective' Excel file after you have worked on the project. The file you should upload is the same one you created by clicking on the 'Make Excel File' button above, except that you should work on the file before uploading it.

UPLOAD EXCEL FILE

Q. Right click on file name, Select “Save Target As...” or “Save Link As...” and Save the File

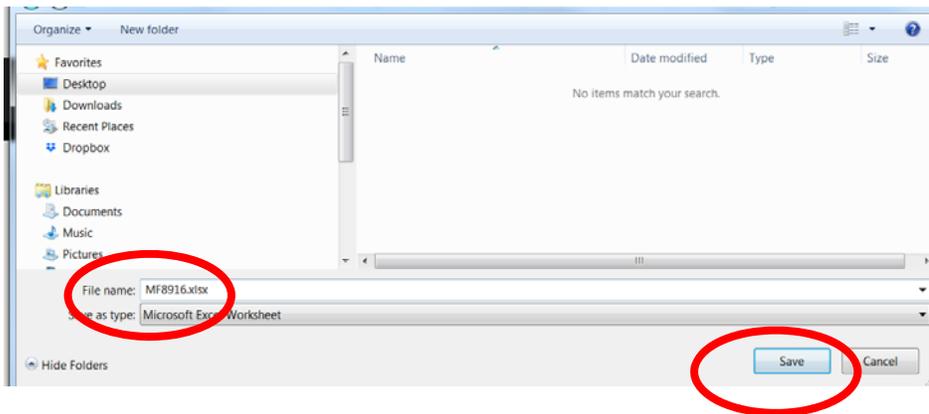
EXCEL FILE CREATED...

Q.

Excel file has now been created!

MF8916.xlsx -> Right-click on this file name and choose "Save Target As" (or "Save link as") to download your Excel file.

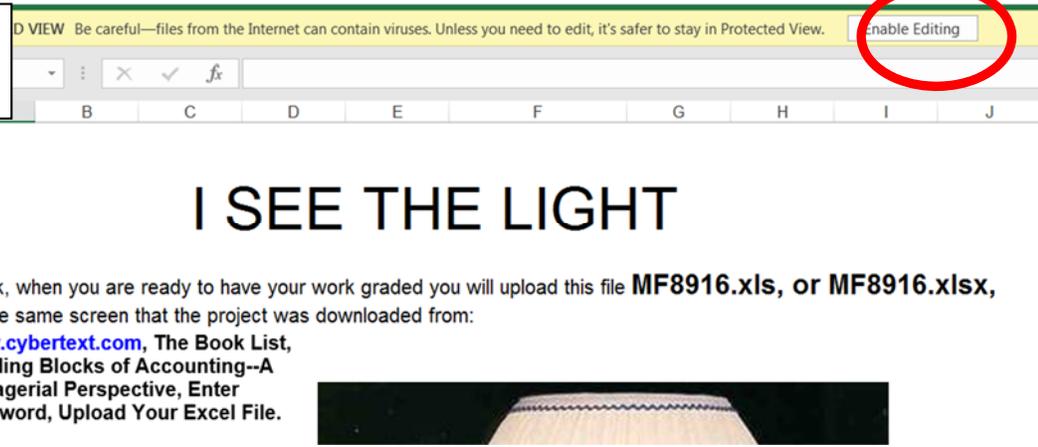
After you download the file, you can open it using Microsoft Excel to work on the *Building Blocks of Accounting: A Financial Perspective* practice set.



ALL THE SHEETS ARE PROTECTED

- R. Enable Editing
- S. Read the Introduction Sheet
- T. Review the information on the FAQ sheet, sheet 1 and sheet 2

R.



PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View.

B C D E F G H I J

4

5

6 I SEE THE LIGHT

7 Mark, when you are ready to have your work graded you will upload this file **MF8916.xls**, or **MF8916.xlsx**,

8 to the same screen that the project was downloaded from:

9 www.cybertext.com, The Book List,

10 Building Blocks of Accounting--A

11 Managerial Perspective, Enter

12 password, Upload Your Excel File.



U. All the sheets are protected.

It is January 1 of 20x2. We have just ended year 20x1 and are preparing for year 20x2.

Using the information provided on sheets 1-3, complete the forms on sheet 4. Using the bordered cells calculate the values in the yellow filled cells. Only the yellow filled cells will be graded.

		I See The Light, Inc Schedule of Projected Costs		
		20x1 Cost	Projected Percent Increase	20x2 Cost Rounded to 2 Decimal Places
13	<i>Variable Manufacturing Unit Cost</i>			
14				
19	Lamp Kit			(4.01)
20	Labor			(4.02)
21	Variable Overhead			(4.03)
22				
23	Projected Variable Manufacturing Cost Per Unit			(4.04)
28				

What is the difference between rounding a number and rounding up a number?					
	B	C	D	E	F
1				Cost of a Taxi	\$ 100.00
2				Number of Passengers	3
3					
4				Cost per Passenger	
5				Without rounding	33.33333 =F1/F2
6				Rounding to two decimals	33.33 =ROUND(F1/F2,2)
7				Roundup to two decimals	33.34 =ROUNDUP(F1/F2,2)

TO UPLOAD

Save your project using the same name that it had when downloaded.

V. Log on to <https://Cybertext.com> and select Upload Excel File

W. Choose File

BOOK INDEX

Building Blocks Of Accounting: A Managerial Perspective

Friedman

Mark Friedman (Your Instructor)

Select the Excel version and then click on the button below to make your Excel file for the Financial Accounting Excel Practice Set. Please be patient, as the process of making the Excel file can take 10 to 20 seconds.

Version:

MAKE EXCEL FILE

Note: On the next screen you will be able to download your Excel file. You can then open it using Microsoft Excel to work on the Financial Accounting Excel practice set.

Click on the button below to upload your 'Building Blocks of Accounting: A Financial Perspective' Excel file after you have worked on the project. The file you should upload is the same one you created by clicking on the 'Make Excel File' button above, except that you should work on the file before uploading it.

V.

UPLOAD EXCEL FILE

W.

Excel file to upload: No file chosen

UPLOAD NOW

X. Finished –

The number of uploads may be limited by your instructor

File upload result for Mark Friedman (MF8916).

[MF8916.xlsx](#) for **Building Blocks of Accounting: A Managerial Perspective** successfully uploaded and graded on 1/18/2018 4:55:48 PM.

Grading result for Mark Friedman. (Instructor/section: Friedman, INSTSTD)

Number you got correct :1 Your grade : 1.00

The question numbers with the ones you got correct (score 1) and wrong (score 0) follow:-

	Last	First	Number	File	Correct	Grade
	Friedman	Mark	8916	MF8916	1	1
Part 1	Part 2	Part 3	Part 4	Part 5	Part 6	Part 7
9.1	0	0	0	0	0	0
	Number	Correct				
1	4.01	1				
2	4.02	0				
3	4.03	0				
4	4.04	0				
5	4.05	0				
6	4.06	0				
7	4.07	0				
8	4.08	0				
9	4.09	0				
10	4.1	0				
11	4.11	0				
12	5.01	0				
13	5.02	0				

Question 4.01 is correct